



CILEx TRAINING PROVIDER ACCREDITATION VISIT REPORT

CILEx Accreditation Visit
North West Regional College Strand Road Londonderry
Number of sites (including satellites): 1
Date of visit 18th February 2020

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PART 1

Acknowledgements

The Panel wishes to thank North West Regional College for the effective co-ordination of the visit and their hospitality during the visit conducted on Tuesday 18th February 2020.

CILEx would also like to thank those who took time to meet with the Panel throughout the visit. The agenda for the visit is provided in Appendix A.

Introduction

This report is in relation to an accreditation visit on Tuesday 18th February 2020 to North West Regional College. The Training Provider has applied for accreditation to deliver the qualifications indicated in the table below.

CILEx Level 2 Certificate/Diploma for Legal Secretaries	<input checked="" type="checkbox"/>
CILEx Level 3 Diploma for Legal Secretaries	<input checked="" type="checkbox"/>

Principle & Chief Executive

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The Quality Panel

- Sheila Needham – Panel Chair
- Helen Valls – Quality Panellist

CILEx Representative

- Karen Few – Accreditation Support Officer

The Chartered Institute of Legal Executives is required to undertake such visits to ensure that a Training Provider has met and can maintain compliance with the CILEx Training Provider Accreditation Standards. The visit was conducted in accordance with the CILEx Accredited Training Provider Handbook (2019).

PART 2

Background

The College was formed on 1 August 2007 as a result of the merger of Limavady College of Further and Higher Education and the North West Institute of Further and Higher Education. Both legacy colleges have been running for over 100 years.

In May 2009, the College was awarded Qualification Approval from City and Guilds to run programmes leading to the award of the Level 2 Certificate for Legal Secretaries and the Level 3 Diploma for Legal Secretaries.

CILEx programmes are delivered within the Department of Business, Hospitality, Tourism and Performing Arts.

The College currently delivers programmes leading to two awards – the Level 2 Certificate/Diploma for Legal Secretaries and the Level 3 Diploma for Legal Secretaries. The College has applied for CILEx accreditation of these two programmes.

PART 3 Visit outcomes

The Panel found that the Training Provider has met all 29 organisation standards and 32 programme standards.

The Panel has decided that accreditation should be awarded with no conditions and has made no recommendation.

PART 4

Appendices	
Appendix reference	Description
A	Visit Agenda

Definitions
For the purposes of the document, the following terms used throughout the report are defined as follows:
CILEx – Chartered Institute of Legal Executives
The Panel – All members of the visiting panel representing the Chartered Institute of Legal Executives
The Training Provider – North West Regional College