Appendix 13 – Legal Text and Audio Processing – Grading Criteria

<u>Unit 320 – Text Processing Assignments</u>

• Must be completed during a 2 hour period

Re-Sit	Refer	Pass	Merit	Distinction
Any level 3 text	Any text	No more than 7	No more than 7	No more than 7
processing	processing	errors/word	errors/word	errors/word
assignment with	assignment with	faults per task.	faults per task	faults per task
two or more	any one task		and no more	and no more
tasks each having	having 8 or more		than 20	than 12
8 or more	errors/word		errors/word	errors/word
errors/word	faults.		faults for the	faults for the
faults.			whole	whole
	The task may be		assignment.	assignment.
 A complete 	repeated. A Pass			
new assignment	grade only can be			
must be	achieved on a			
undertaken.	referred			
	assignment.			
 A full grade 				
can be achieved	 If the task is 			
on a re-sit.	failed at the			
	second attempt			
	the whole			
	assignment will			
	be failed and a			
	new re-sit			
	assignment must			
	be attempted.			

<u>Unit 321 – Legal Audio Processing Assignments</u>

• Must be completed during a 1 ½ hour period

Re-Sit	Refer	Pass	Merit	Distinction
Any level 3 audio	Any audio	No more than 7	No more than 7	No more than 7
assignment with	assignment with	errors/word	errors/word	errors/word
two or more	any one task	faults per task.	faults per task	faults per task
tasks each having	having 8 or more		and no more	and no more
8 or more	errors/word		than 15	than 9
errors/word	faults.		errors/word	errors/word
faults.			faults for the	faults for the
	The task may be		whole	whole
 A complete 	repeated. A Pass		assignment.	assignment.
new assignment	grade only can be			
must be	achieved on a			
undertaken.	referred			
	assignment.			
 A full grade 				
can be achieved	 If the task is 			
on a re-sit.	failed at the			
	second attempt			
	the whole			
	assignment will			
	be failed and a			
	new re-sit			
	assignment must			
	be attempted.			