

CILEX

CPOQ

**Training Provider
Approval Report**

CPQ Approval (Top-up Application)

Professional Vocational Training Limited

Suite 2J4

Business Park Centre

Wood Lane

Erdington

B24 9QR

Number of sites (including satellites):

Main delivery venue in Birmingham and one additional venue in Norwich

Date of meeting:

25 February 2021

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Part 1

Acknowledgements

The CILEX Quality Panel Chair wishes to thank Professional Vocational Training Limited for their collaborative support both before and during the virtual meeting conducted on 25th February 2021.

Introduction

This report is in relation to an approval meeting on 25 February 2021 with a representative of Professional Vocational Training Limited.

The Training Provider was awarded CILEX Accreditation for the following programmes on 6th November 2019.

CILEX Level 3 Certificate in Law & Practice
CILEX Level 3 Professional Diploma in Law & Practice
CILEX Level 6 Graduate Fast-track Diploma
CILEX Level 6 Professional Diploma in Law & Practice

The Training Provider has applied for CILEX Approval to deliver the programmes indicated in the table below.

This application is classed as a top-up to the one submitted by the Training Provider on 20th May 2019. The additional information and evidence required and provided relates to the specific CPQ standards and indicative evidence not included in the previous accreditation.

CILEX Professional Qualification – Foundation Stage	<input checked="" type="checkbox"/>
CILEX Professional Qualification – Advanced Stage	<input checked="" type="checkbox"/>
CILEX Professional Qualification – Professional Stage	<input checked="" type="checkbox"/>

Head of Training Provider:

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CILEX Quality Panel Member:

- Sheila Needham – CILEX Quality Panel Chair

CILEX Representatives:

- Lisa Sparkes – CILEX Accreditation Manager
- Karen Few – CILEX Accreditation Officer

The Chartered Institute of Legal Executives is required to undertake such meetings to ensure that a Training Provider has met and can maintain compliance with the CILEX Professional Qualification Approval Standards. The meeting was conducted in accordance with the CILEX Professional Qualification Approved Training Provider Handbook 2020.

Part 2

Background

Refer to the previous CILEX Accreditation Report dated 6th November 2019.

Part 3

Outcomes

The CILEX Quality Panel Chair found that the Training Provider has met all the CILEX Professional Qualification Approval Standards.

The CILEX Quality Panel Chair has decided that CILEX Approval should be granted.