

**CILEX**

**CPOQ**

**Training Provider  
Approval Report**

# CPQ Approval

## **CILEX Law School**

College House  
Manor Drive  
Kempston  
Bedford  
MK42 7AB

## **Number of sites (including satellites):**

1

## **Date of meeting:**

4 March 2021

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## Part 1

### Acknowledgements

The Panel wishes to thank CILEX Law School for the effective co-ordination of the visit, which was conducted remotely on 4 March 2021.

CILEX would also like to thank those who took the time to meet with the Panel throughout the visit. The agenda for the visit is provided in Appendix A.

### Introduction

This report is in relation to an approval visit on 4 March 2021 to CILEX Law School. The Training Provider has applied for approval to deliver qualifications indicated in the table below.

CILEX Professional Qualification – Foundation Stage	☒
CILEX Professional Qualification – Advanced Stage	☒
CILEX Professional Qualification – Professional Stage	☒

#### Head of Training Provider:

Kim Morrison  
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Manor Drive  
Kempston  
MK42 7AB  
Telephone: 01234 844300  
Website: [www.cilexlawschool.ac.uk](http://www.cilexlawschool.ac.uk)

#### CILEX Quality Panel Members:

- Mark Bissell – CILEX Quality Panel Chair
- Sheila Needham – CILEX Senior Quality Panellist (also the Chair of the CILEX Quality Panel)

#### CILEX Representatives:

- Lisa Sparkes – Accreditation Manager
- Karen Few – Accreditation Officer

The Chartered Institute of Legal Executives is required to undertake such visits to ensure that a Training Provider has met and can maintain compliance with the CILEX Professional Qualification Approval Standards. The visit was conducted in accordance with the CILEX Professional Qualification Approved Training Provider Handbook 2020.

## Part 2

### Background

CILEX Law School currently delivers CILEX Level 3 (single unit) Certificate in Law and Practice, the CILEX Level 3 (single unit) Diploma in Law and Practice, the CILEX Level 6 (single unit) Diploma in Law and Practice, the CILEX Graduate Fast Track Diploma, Paralegal Apprenticeships, and the Chartered Legal Executive Apprenticeship.

The CILEX Law School began delivering training for their CILEX provision in 1983 and has continued to date.

## Part 3

### Outcomes

The CILEX Quality Panel found that the Training Provider has met all the CILEX Professional Qualification Approval Standards.

The CILEX Quality Panel has decided that CILEX Approval should be granted.

## Part 4

Appendices	
Appendix reference	Description
A	Visit Agenda

## Definitions

For the purpose of the document, the following terms used throughout the report are defined as follows:

CILEX - Chartered Institute of Legal Executives

CILEX Quality Panel - All members of the visiting panel representing the Chartered Institute of Legal Executives

The Training Provider - CILEX Law School

CPQ - CILEX Professional Qualification