

Notes to candidate

The following information is required to enable independent assessors to confirm eligibility for a CILEX Foundation Bursary. Submission of this forms gives permission for us to share this data with our partners at Auriga Services Ltd.

It is important that you complete this form accurately. You must provide evidence of income and outgoings for your application to progress.

For information about how we process your personal data, please read our privacy statement here: www.cilex.org.uk/membership/cilex_foundation

INCOME		OUTGOINGS	
Wages/Salary/Savings		Housing Costs	
Your take home pay		Rent	
Partner/spouse take home pay		Mortgages	
Savings		Money paid to family for your housing ('board')	
Benefits/Tax Credits		Secured loans	
Housing benefit		Council tax	
Council tax support		Life insurance	
Support for mortgage interest		Building/contents insurance	
Universal credit		Other - please specify	
Jobseeker's allowance		Utilities	
Income support		Water/wastewater	
Child benefit		Gas	
Child tax credit		Electricity	
Working tax credit		Coal and other fuels	
Maternity pay/allowance		Food & General Housekeeping	
Bereavement benefits		Food	
Statutory sick pay		Clothing	
Incapacity benefit		Other Household items	
Employment and support allowance		Children	
Carer's allowance		Child care	
Disability living allowance (care)		School meals	
Disability living allowance (mobility)		Child maintenance	
PIP (daily living)		Travel	
PIP (mobility)		Car costs (inc. MOT, tax, & petrol)	
Industrial disablement benefits		Fares - train/ bus	
Severe disability allowance		Mobility vehicle lease costs	
Attendance allowance		Health	
Retirement pension		Care costs/special needs	
Your pension		Other Outgoings	
Partner's pension		TV licence	

CILEX | Foundation

Other - please specify		Sky/cable/internet	
Other Income		Appliance rental	
Maintenance		Telephone (inc mobiles)	
Student grant loan		Loans, credit/store cards & catalogues	
Income from lodgers or property		HP payments	
Contribution from adult household members		Laundrette	
Other - please specify		Other - Please specify	
TOTAL INCOME		TOTAL OUTGOINGS	
Monthly income		Monthly outgoings	

The CILEX Foundation Bursary award represents a contribution towards the cost of your continued learning and professional development. The contribution represents 60% of the cost of a CILEX accredited course.

Please give details on how you intend to fund the remaining 40% of this cost.

Please return this form along with supporting documentation to cilex.foundation@cilex.org.uk

The following documents will be accepted as evidence:

INCOME

- Pay slips showing monthly salary
- Letter, email or statement from DWP confirming benefits or tax credits
- Letter, email or statement from Child Maintenance Service showing maintenance amount
- Bank Statement showing savings or other income
- Pension statement

OUTGOING

- Bank Statements showing housing, costs and utility expenses (electronic versions are allowed)
- Finance agreements for expenses not shown in your bank statement

If you are unable to provide these documents or would like to speak to someone about the requirement to provide this information, please contact the Charity Support Officer at cilex.foundation@cilex.org.uk