



**CILEX Professional
Qualification Approval Visit
(virtual) Agenda - University
of Westminster**

Agenda

CILEX Approval Visit:

University of Westminster's application for CILEX Professional Qualification Approval

Date of visit:

Thursday 20 May 2021

Location:

Virtual visit via Microsoft Teams

Delivery method:

Classroom Learning
Blended Learning

CPQ stages:

Foundation, Advanced and Professional

Morning Agenda

09:00 Private meeting for the Panel and CILEX Representative

09:30 Meeting with University of Westminster's Management Team: Interim Head of Westminster Law School, Senior Lecturer and CILEX Course Leader, Marketing Campaigns Manager, Assistant Head of Law School and Short Courses Manager

Review of outstanding evidence which was not provided at the desk-based review.

11:30 Private meeting for the Panel and CILEX Representative

11:45 Meeting with University of Westminster's Academic Staff: CILEX Lecturer and CILEX Visiting Lecturer

12:30 Panel working lunch

Afternoon Agenda

13:15 Demonstrations of support systems:

- Blackboard (CILEX Tutor)
- Blackboard and Panopto (trainee)
- University's webpages for CILEX programmes
- TURNITIN and any other platforms used for staff training

14:15 Private meeting for the Panel and CILEX Representative

14:30 Meeting with Senior Lecturer and CILEX Course Leader and Short Courses Manager

15:00 Private meeting for the Panel and CILEX Representative

15:15 Visit outcomes meeting with Interim Head of Westminster Law School, both Assistant Heads of Law School, Senior Lecturer and CILEX Course Leader, and Short Courses Manager

15:30 Finish