

## Agenda

### The Law Academy: CILEx Accreditation Visit

**Location:** The Law Academy, Graeme House, Derby Square, Liverpool L2 7ZH

**Contact:** Helen Miller

**Date:** Wednesday 25<sup>th</sup> September 2019

**Delivery Method:** Face to Face and E-Learning

10:30	Arrival – tea/coffee Private meeting for the Chair of the Quality Panel, Panellist and CILEx representatives
11:15	Review of programme documentation
12:00	Meeting with the Managing Director and the Finance Director
13:00	Private meeting for the Chair of the Quality Panel, Panellist and CILEx representatives
13:15	Meeting with the Assistant to the Directors
13:35	Panel working lunch
14:20	Tour of the facilities Tour conducted by the Managing Director and the Finance Director
15:05	Private meeting for the Chair of the Quality Panel, Panellist and CILEx representatives
15:30	Meeting with CILEx Course Tutors
16:00	Refreshment break
16:30	Teaching observations
17:00	Meeting the students
17:30	Meeting with CILEx Course Tutors
18:00	Private meeting for the Chair of the Quality Panel, Panellist and CILEx representatives
18:15	Teaching observations
18:45	Meeting the students
19:15	Meeting with the Managing Director and the Finance Director
19:30	Finish