



**CILEX Professional
Qualification Approval Visit
Agenda – Gower College**

Agenda

CILEX Approval Visit:

Gower College Swansea's application for CILEX Professional Qualification Approval

Date of visit:

Monday 13 May 2024

Location:

Sketty Hall Business School, Sketty Lane, Swansea, SA2 8QF

Delivery method:

Classroom Learning

CPQ stages:

Foundation, Advanced and Professional

Morning Agenda

08:45	Private meeting for the Panel and CILEX Representative
09:00	Meeting with members of the College's Senior Lead Team (for Law): Director of Work Based Learning, Dean of Faculty, Learning Area Manager for Business and Technology, and Quality Development Manager Review of outstanding evidence which was not provided at the desk-based review
10:00	Private meeting for the Panel and CILEX Representative
10:15	Meeting with Level 3 students on a similar programme of training
11:00	Class observations for a Level 3 class for a similar programme of training
11:30	Private meeting for the Panel and CILEX Representative
11:45	Meeting with the College's proposed delivery team
12:30	Panel working lunch

Afternoon Agenda

13:15	Demonstrations of support systems by: <ul style="list-style-type: none">• Smart Assessor Portal• Central Dashboard• Systems that support Departmental / Area Reviews• Moodle• Microsoft Teams• Engage App• MIS system
15:00	Private meeting for the Panel and CILEX Representatives
15:15	Meeting with the Learning Area Manager for Business and Technology
15:45	Tour of the facilities including the facility where exam materials are held securely
17:00	Private meeting for the Panel and CILEX Representatives
17:15	Visit outcome meeting with the Director of Work Based Learning, the Dean of Faculty & Learning Area Manager for Business and Technology, and the Quality Development Manager
17:30	Finish