



Booking CPQ Examinations Guidance

1. How to book a CPQ exam if a student already has an exam ticket

Navigate to the CILEX portal : [Login Page](#)

Account Login

Please log in below if you currently are OR have previously been a member of CILEX

Please [register](#) below if you are looking to enquire with us for the first time

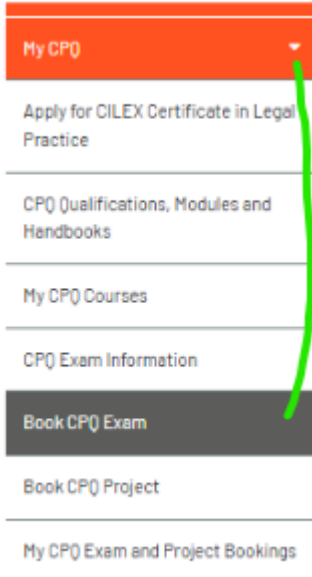
Username:

Password:

☐ Remember Login

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To book into the exam, the learner needs to be registered on the CPQ pathway.



My CPQ ▾

- Apply for CILEX Certificate in Legal Practice
- CPQ Qualifications, Modules and Handbooks
- My CPQ Courses
- CPQ Exam Information
- Book CPQ Exam**
- Book CPQ Project
- My CPQ Exam and Project Bookings

Select the CPQ exam, click “Book Exam” to save.

My CPQ

Apply for CPQ

Apply for CILEX Certificate in Legal Practice

CPQ Qualifications, Modules and Handbooks

My CPQ Courses

CPQ Exam Information

Book CPQ Exam

Book CPQ Project

My CPQ Exam and Project Bookings

My CPQ Exam and Assessment Results

Update CPQ Training Provider

exam

Below is a list of CPQ assessments which you are able to book your exam in. Please note you will only be able to book an exam if there is an available session to book onto - you can view the list of available exam [here](#)

If you need to book a resit, first purchase your resit [here](#) in the Shop, under CILEX and CPQ Exam Resits. Once you have made your purchase, you will be able to come back to this page and book your exam.

Course and Qualification	Module	Module Code	Assessment	
CPQ Advanced Qualification	Dispute Resolution and Litigation	A1	Dispute Resolution and Litigation	BOOK EXAM
CPQ Foundation Qualification	Introduction to Property, Private Client and Professional Skills	F9	Introduction to Property, Private Client and Professional Skills	BOOK EXAM
CPQ Foundation Qualification	Working in Criminal Law	F8	Working in Criminal Law	BOOK EXAM

Select the exam slot, confirm:

CPQ Exam Booking

You are currently in the process of booking an exam for the assessment shown below. Please ensure you are sure you want to proceed to book your exam for the assessment selected.

Below you will need to select your exam slot. If there is no exam slot showing in the dropdown, this means we have not yet released this exam for booking. You can view the list of available exams [here](#)

To confirm your booking, click Save.

Assessment:

Dispute Resolution and Litigation

Select Exam Slot:

JUNE2025 Exam Session: A1 13 June 2025 - 09:00

Please confirm that you are happy with your selection:

Accept

SAVE

Press "SAVE"

Once the learner has registered onto the exam, they can check their registration by navigating to CPQ -> My CPQ Exam and Project Bookings :

My Account

My Membership

My Rewards

My CPQ

Apply for CPQ

Apply for CILEX Certificate in Legal Practice

CPQ Qualifications, Modules and Handbooks

My CPQ Courses

CPQ Exam Information

Book CPQ Exam

Book CPQ Project

My CPQ Exam and Project Bookings

My Booked Exams

Course and Qualification	Module	Module Code	Assessment	Exam Date	Exam Centre	
CPQ Foundation Qualification	Working in Criminal Law	F8	Working in Criminal Law	JUNE2025 Exam Session- F8 10 June 2025 - 09:30	Remote Exam	CANCEL EXAM REBOOK EXAM

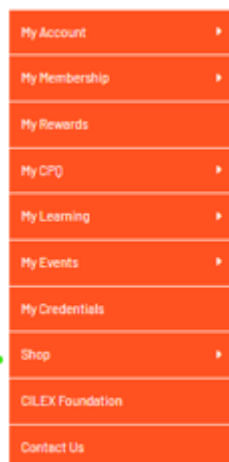
My Booked Projects

There are no records to display.

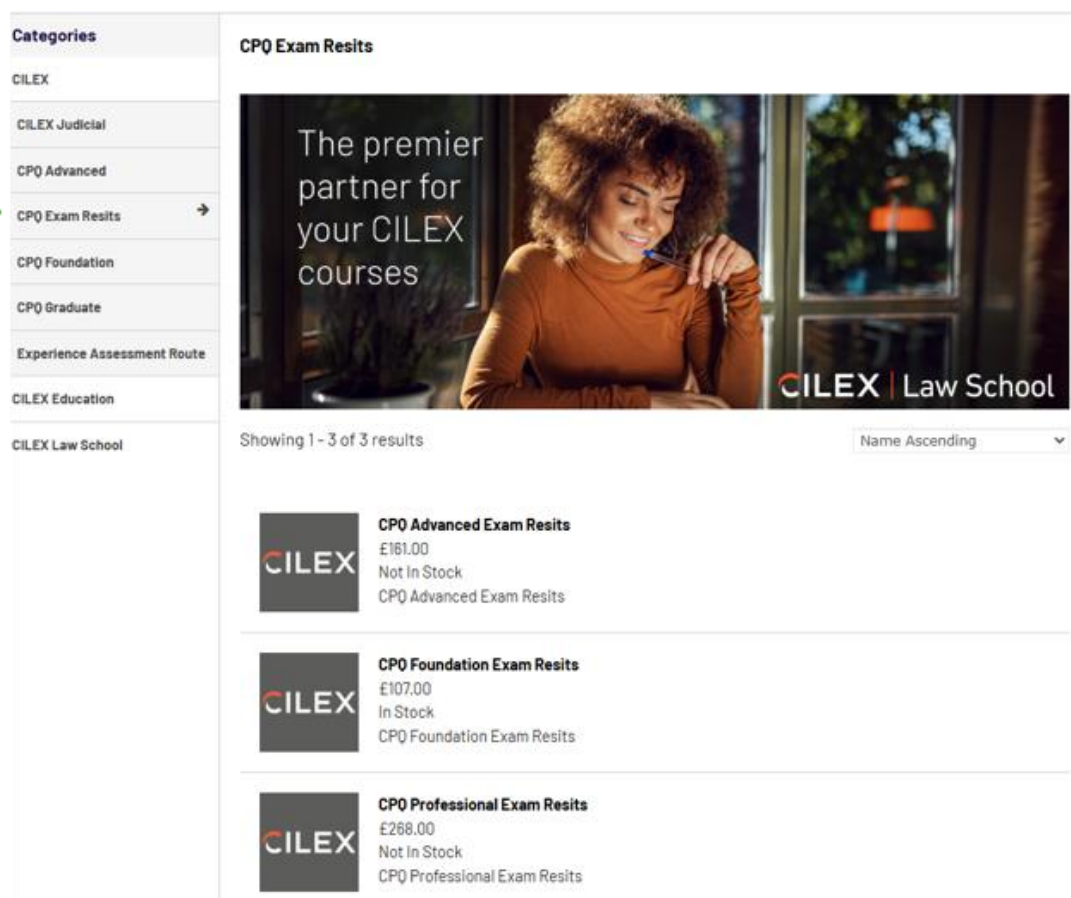
2. To Book a Resit Examination

Prior to booking the exam session time slot, you first have to book a resit option.

Navigate to the shop:



Click on CPQ Exam resit option and choose the appropriate CPQ Stage:



Next choose the module within the stage that is to be resat:



CPQ Foundation Exam Resits

CPQ Exam Resits

Price £107.00 (excl. tax)

Exam Resit

Please Select

Please Select

Contract Law Resit

Introduction to Property and Private Client Resit

Introduction to Property, Private Client and Professional Skills Resit

Legal Systems Resit

Professional and Legal Skills: Legal Research Resit

This purchase is designed for trainees who wish to resit a CPQ exam via myCILEX.

Trainees will be able to book their

Purchase the ticket via the “PAY NOW” option as all exams need to be paid for at the checkout. You are now ready to book an exam time slot.

Navigate to the beginning of this guide and follow

1 How to book a CPQ exam if a student already has an exam ticket “my cpq” -> “Book CPQ exam”

If there are any issues with booking, please contact CILEX Customer Support Team