CAREERS AND QUALIFICATIONS GUIDE

EARN AS YOU LEARN FOR YOUR BEST ROUTE TO A CAREER IN LAW
ABOUT THE CHARTERED INSTITUTE OF LEGAL EXECUTIVES

Founded in 1963 the Chartered Institute of Legal Executives (CILEx) is the professional association for more than 7,500 qualified Chartered Legal Executive lawyers and 12,500 paralegal and other legal practitioners in England and Wales. In the last 25 years, more than 100,000 people have chosen the CILEx route to pursue their lawyer qualification.

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Email: membership@cilex.org.uk
Visit: www.cilexcareers.org.uk
BECOMING A CHARTERED LEGAL EXECUTIVE LAWYER

Increasingly on a level playing field with solicitors, Chartered Legal Executive lawyers can now become judges, coroners, advocates and partners in law firms. As a Chartered Legal Executive lawyer you will have great opportunities to work in the legal profession, in corporate in-house legal departments, or in local or national government.

CILEx offers unparalleled access to a flexible career as a lawyer. CILEx provides a cost-effective way of obtaining law qualifications without having to complete a qualifying law degree (although graduates of law or non-law subjects can still choose to become a Chartered Legal Executive lawyer via the CILEx route).

If you don’t have a qualifying law degree you will need to take the full CILEx route, which comprises our Level 3 qualification, set and assessed at A level standard, and our Level 6 qualification, which is set and assessed at honours degree level.

If you already have a qualifying law degree gained within the last seven years¹, we also offer a cost-effective alternative to the Legal Practice Course (LPC) or Bar Professional Training Course (BPTC) through our Graduate Fast-track Diploma. And there is no need to secure a training contract or pupillage, whether you do our full route or the Graduate Fast-track Diploma. Instead, you will need to complete a three-year period of Qualifying Employment.

Qualifying as a Chartered Legal Executive lawyer provides access to an interesting, valued and prestigious career

LEGAL SERVICES APPRENTICESHIPS

<table>
<thead>
<tr>
<th>LEVEL 3 ADVANCED</th>
<th>LEVEL 4 HIGHER</th>
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</thead>
<tbody>
<tr>
<td>Civil Litigation</td>
<td>Commercial Litigation</td>
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<tr>
<td>Employment Practice</td>
<td>Debt Recovery and Insolvency</td>
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<td>Family Practice</td>
<td>Personal Injury Litigation</td>
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<tr>
<td>Private Client Practice</td>
<td>Extended Diploma in Personal Injury Litigation</td>
</tr>
<tr>
<td>Property</td>
<td></td>
</tr>
</tbody>
</table>

¹ This is currently under review

BENEFITS OF THE CILEx ROUTE TO A CAREER IN LAW

CILEx qualifications offer an accessible, affordable and flexible route to a career in law.

Benefits include:

- value-for-money study, entry and membership fees
- study full time, part time or via distance learning
- over 80 CILEx accredited centres in England and Wales
- earn as you learn and avoid student debt
- exemptions available, meaning less study time and lower costs
- no training contract or pupillage required
- regulation by an independent body.

Most people combine studying for their qualifications through academic institutions or via distance learning, whilst at the same time gaining valuable practical experience in their workplace. As such, the CILEx route offers you a head start in your law career, and allows you to earn as you learn.

APPRENTICESHIPS IN LEGAL SERVICES

What is an apprenticeship?

For school leavers, paralegals and career changers of all ages, apprenticeships are a combination of on-the-job training and nationally recognised qualifications.

Learning takes place during employment through gaining ‘on-the-job’ skills. However, there is a training element which usually takes place at a local college or a specialist training organisation, or through distance learning. This off-the-job training is usually done on day release or over a number of days in a block, and leads to a nationally recognised qualification, such as those provided by CILEx.

The Level 3 Advanced and Level 4 Higher Apprenticeships in Legal Services are structured training programmes that combine both work-based and academic learning, and each apprenticeship takes approximately 2 years to complete.

Who can be an apprentice?

Anyone living in England and Wales, over the age of 16 and not in full-time education can become an apprentice. In England, those aged 16-18 qualify for full government funding and for those aged 19-24, 50% will be paid by the government, with employers paying the remainder. There are no age restrictions to funding in Wales.

All apprentices are employed for at least 30 hours per week and those aged 19 or over are paid at least the national minimum wage.

Find an apprenticeship

For apprenticeships in England visit: www.apprenticeships.org.uk
For apprenticeships in Wales visit: www.careerswales.com

CILEx Membership Grade

When learners enrol on a Legal Services Apprenticeship, they will become a Student member of CILEx.

On completion of the first unit, learners will become an Affiliate member of CILEx.

On completion of a Legal Services Apprenticeship, learners will become an Affiliate member of CILEx.

“I turned down offers from two top fifteen universities in order to accept a place as a Legal Services Apprentice at Kennedys. It was an invaluable opportunity to learn from experienced partners, solicitors and Chartered Legal Executives while developing my knowledge and understanding of the law.”

Nick Read, Legal Services Apprentice at Kennedys LLP
In the last 20 years, more than 50,000 students have taken our leading range of nationally approved legal secretaries and paralegal qualifications, which are delivered in partnership with City & Guilds.

Benefits include:
- a flexible approach to learning
- no entry requirements
- a choice of when and where to study
- a nationally recognised qualification
- CILEx membership.

All our qualifications are available through a network of City & Guilds accredited centres. To find your nearest study centre either call us on 01234 841000, or email legalstudies@cilex.org.uk or visit www.cilexcareers.org.uk.

LEGAL STUDIES QUALIFICATIONS

LEVEL 1

Award in Legal Studies
Certificate in Legal Studies
Diploma in Legal Studies

STUDY UNITS
The Legal Environment
Principles of Civil Liability
Principles of Criminal Liability
Individual Rights and Responsibilities
Valuing Equality and Diversity
Understanding Young People, Law and Order
Aspects of Citizenship
Principles of Criminal Liability
Principles of Contract Liability
Principles of Negligence
Law in the Workplace
Civil Litigation
Consumer Rights
Family Law
Wills and Succession
Conveyancing

Required
Required
Required
Required
Required
Required
Required
Required
Required
Required
Required
Required
Required
Required
Required

LEVEL 2

Award in Legal Studies
Certificate in Legal Studies
Diploma in Legal Studies

STUDY UNITS
Plus units
108-126*

Principles of Contract Liability
Principles of Negligence
Law in the Workplace
Civil Litigation
Consumer Rights
Family Law
Wills and Succession
Conveyancing

Option
Option
Option

Who are they for?

Level 1 qualifications are for learners wanting to develop a basic knowledge of law. The diploma also allows learners to broaden their skills by taking optional units in IT and Employability and Personal Development.

Level 2 qualifications are for learners who would like to work in legal administration, but not necessarily as a legal secretary. They are also for those already working as a legal administrator who would like to further develop their professional skills.

CILEx Membership Grade

When learners enrol on a Legal Studies qualification, they can become a Student member of CILEx.

When learners achieve the Level 2 Legal Studies qualification they can become an Affiliate member of CILEx.
### Legal Secretaries Qualifications

**Who are they for?**

**Level 2** qualifications are for those who work or want to work as administrators or junior secretaries, who already have a basic knowledge and understanding of administration, but do not have sufficient legal skills or experience.

**Level 3** qualifications are for those who work or want to work as senior administrators or secretaries, who already have a basic knowledge and understanding of administration, but do not have the more specific legal skills or experience.

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#### LEGAL SECRETARIES QUALIFICATIONS

<table>
<thead>
<tr>
<th>STUDY UNITS</th>
<th>LEVEL 2</th>
<th>LEVEL 3</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>CERTIFICATES</td>
<td>DIPLOMAS</td>
</tr>
<tr>
<td>Legal Text Production Skills</td>
<td>Required</td>
<td>Required</td>
</tr>
<tr>
<td>Legal Secretaries</td>
<td>Required</td>
<td>Required</td>
</tr>
<tr>
<td>Legal Secretaries (legal information processing)</td>
<td>Required</td>
<td>Required</td>
</tr>
<tr>
<td>Legal Secretaries (legal studies)</td>
<td>Required</td>
<td>Required</td>
</tr>
<tr>
<td>Working in the Legal Environment</td>
<td>Required</td>
<td>Required</td>
</tr>
<tr>
<td>Business Skills in the Legal Environment</td>
<td>Required</td>
<td>Required</td>
</tr>
<tr>
<td>Proofreading in the Legal Environment</td>
<td>Required</td>
<td>Required</td>
</tr>
<tr>
<td>The Legal Environment</td>
<td>Required</td>
<td>Required</td>
</tr>
<tr>
<td>Legal Text Processing</td>
<td>Option</td>
<td>Option</td>
</tr>
<tr>
<td>Legal Audio Processing</td>
<td>Required</td>
<td>Required</td>
</tr>
<tr>
<td>Legal Spreadsheet Processing</td>
<td>Option</td>
<td>Option</td>
</tr>
<tr>
<td>Legal Database Processing</td>
<td>Option</td>
<td>Option</td>
</tr>
<tr>
<td>Legal Presentation Techniques</td>
<td>Option</td>
<td>Option</td>
</tr>
<tr>
<td>Legal Terminology</td>
<td>Option</td>
<td>Option</td>
</tr>
<tr>
<td>Principles of Criminal Liability</td>
<td>Option</td>
<td>Option</td>
</tr>
<tr>
<td>Principles of Contract Liability</td>
<td>Option</td>
<td>Option</td>
</tr>
<tr>
<td>Principles of Negligence</td>
<td>Option</td>
<td>Option</td>
</tr>
<tr>
<td>Law in the Workplace</td>
<td>Option</td>
<td>Option</td>
</tr>
<tr>
<td>Civil Litigation</td>
<td>Option</td>
<td>Option</td>
</tr>
<tr>
<td>Consumer Rights</td>
<td>Option</td>
<td>Option</td>
</tr>
<tr>
<td>Family Law</td>
<td>Option</td>
<td>Option</td>
</tr>
<tr>
<td>Wills and Succession</td>
<td>Option</td>
<td>Option</td>
</tr>
<tr>
<td>Conveyancing</td>
<td>Option</td>
<td>Option</td>
</tr>
</tbody>
</table>

To qualify you will need to pass a series of assignments, an externally set proofreading test and in some cases an externally set multiple-choice test.
LEVEL 3 QUALIFICATIONS

The Level 3 Certificate in Law and Practice recognises the growing number of students who are either interested in a short but rounded introduction to law and practice, or have a specific learning requirement within an area of law and legal practice.

This qualification, set and assessed at a level standard, consists of 3 individually accumulated units selected from a suite of 19. Students can complete this qualification en route to the larger Level 3 Professional Diploma in Law and Practice, which has 10 units.

The Level 3 Professional Diploma in Law and Practice is a broad-based, practical introduction to law and legal practice. It requires that students achieve across key areas of law and legal practice.

This 10-unit qualification lets students adopt a flexible and tailor-made approach to learning. Whilst all students undertake a certain amount of core study, there is also room for students to take units which reflect their main areas of interest.

The Professional Skills study units require students to demonstrate key transferable legal skills in practical situations. The mandatory inclusion of these ensures that the qualification both reflects the pace of change in the legal sector and that CILEx students are well prepared to embrace this change.

You will receive certificates for the Level 3 Certificate in Law and Practice and the Level 3 Professional Diploma in Law and Practice once you have achieved the required combination of units. You will also receive a certificate for each unit that you pass, so the units are also ideal if you wish to enhance your skills as a paralegal.

If you work in a law firm, and successfully complete your Level 3 Professional Diploma, your employer can charge out your fee-earning time at grade D of the Guideline Hourly Rates.

LEVEL 3 LAW AND PRACTICE QUALIFICATIONS

<table>
<thead>
<tr>
<th>UNIT TYPE</th>
<th>LINKED LAW UNIT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Introduction to Law and Practice</td>
<td>Foundation</td>
</tr>
<tr>
<td>2. Contract Law</td>
<td>Law</td>
</tr>
<tr>
<td>3. Criminal Law</td>
<td>Law</td>
</tr>
<tr>
<td>4. Land Law</td>
<td>Law</td>
</tr>
<tr>
<td>5. Law of Tort</td>
<td>Law</td>
</tr>
<tr>
<td>6. Employment Law</td>
<td>Law</td>
</tr>
<tr>
<td>7. Family Law</td>
<td>Law</td>
</tr>
<tr>
<td>8. Law of Wills and Succession</td>
<td>Law</td>
</tr>
<tr>
<td>9. Civil Litigation Practice</td>
<td>Practice Unit 2 or 5</td>
</tr>
<tr>
<td>10. Conveyancing Practice</td>
<td>Practice Unit 4</td>
</tr>
<tr>
<td>11. Criminal Litigation Practice</td>
<td>Practice Unit 3</td>
</tr>
<tr>
<td>12. The Practice of Family Law</td>
<td>Practice Unit 7</td>
</tr>
<tr>
<td>13. The Practice of Employment Law</td>
<td>Practice Unit 6</td>
</tr>
<tr>
<td>14. Probate Practice</td>
<td>Practice Unit 8</td>
</tr>
<tr>
<td>15. The Practice of Law for the Elderly Client</td>
<td>Practice Unit 8</td>
</tr>
<tr>
<td>16. Client Care Skills</td>
<td>Professional</td>
</tr>
<tr>
<td>17. Legal Research Skills</td>
<td>Professional</td>
</tr>
<tr>
<td>18. The Practice of Childcare Law</td>
<td>Practice Unit 7</td>
</tr>
<tr>
<td>19. Residential &amp; Commercial Leasehold Conveyancing</td>
<td>Practice Unit 4</td>
</tr>
</tbody>
</table>

LEVEL 6 QUALIFICATIONS

The Level 6 Professional Higher Diploma in Law and Practice is the final academic stage towards qualifying as a Chartered Legal Executive lawyer and is set and assessed at honours degree standard. Students study at their own pace and the qualification typically takes around two years to complete. Upon successful completion students will need to complete a period of Qualifying Employment before applying to become a CILEx Fellow. More information on Qualifying Employment can be found on page 14.

Exemptions

Full exemption from our academic qualifications is available for those who have obtained the Legal Practice Course (LPC) or the Bar Professional Training Course (BPTC). These applicants do not have to take the Level 3 and Level 6 academic qualifications, but can apply immediately to become a Graduate member and use designatory letters. Upon successful exemption, you will need to complete a period of Qualifying Employment before applying to become a CILEx Fellow.

单 Subject Certificates

Each CILEx subject area can be studied individually and is ideal for developing higher level paralegals who need to enhance their skills. The range of CILEx subjects means that employers can match training to individual employees to meet business needs.

LEVEL 6 PROFESSIONAL HIGHER DIPLOMA QUALIFICATION

CILEx Membership Grade

When learners enrol on the Level 3 Certificate in Law and Practice, they will become a Student or Affiliate member of CILEx.

On completion of the first unit, learners will become an Affiliate member of CILEx.

When learners achieve the Level 3 Certificate in Law and Practice, they will become an Affiliate member of CILEx.

When learners achieve the Level 3 Professional Diploma in Law and Practice, they will become an Associate member of CILEx and may use the designatory letters ACILEx after their name.

CILEx Membership Grade

When learners enrol on the Level 6 Professional Higher Diploma in Law and Practice they will be an Associate member of CILEx and may use the designatory letters ACILEx after their name.

When learners achieve the Level 6 Professional Higher Diploma in Law and Practice, they will become a Graduate member of CILEx and may use the designatory letters GCILEx after their name.
GRADUATE FAST-TRACK DIPLOMA

The CILEx Graduate Fast-track Diploma is for law and GDL graduates who want to become lawyers without undertaking the more traditional and costlier Legal Practice Course (LPC) or Bar Professional Training Course (BPTC) routes. This course typically takes one year to complete and costs £2,700 or less depending on the study centre chosen. No training contract or pupillage is required and instead of becoming a solicitor or barrister, graduates qualify and practise as Chartered Legal Executive lawyers.

To qualify candidates complete two of our Level 6 practice units (one of which must relate to subject areas you studied as part of your law degree), and our Level 6 Client Care Skills unit to complete your academic studies (see page 11 for more details).

Courses can be studied full time, part time or via distance learning, leaving you free to work in legal practice and gain the necessary Qualifying Employment needed to become a Chartered Legal Executive lawyer and a CILEx Fellow.

Benefits include:

- the most accessible route to a career as a qualified lawyer
- value-for-money study, entry and membership fees
- study full time, part time or via distance learning
- earn as you learn and avoid further student debt
- exemptions available, meaning less study time and lower costs
- instant CILEx Associate membership
- no training contract or pupillage required
- regulation by a professional body

You can enrol and study at any CILEx accredited centre, each of which sets its own course fees.

Usually, the CILEx Graduate Fast-track Diploma is offered on either a full-time or part-time basis during the academic year. Alternatively, you can study via supported distance learning, where you can enrol at any time of the year and study at your own pace.

Qualifying Employment

To qualify as a Chartered Legal Executive lawyer after completing the Graduate Fast-track Diploma, you need to complete three years Qualifying Employment. Qualifying Employment is defined as carrying out supervised work wholly of a legal nature for at least 20 hours per week. More information about Qualifying Employment can be found on page 14.

Guideline Hourly Rates

If you work in a law firm and have successfully completed the Graduate Fast-track Diploma, your employer can charge out your fee-earning time at grade C of the Guideline Hourly Rates. CILEx Fellows with 8 years’ Post Qualification Experience can have their time charged out at Grade A.

CILEx Membership Grade

When learners enrol on the Graduate Fast-track Diploma they will be an Associate member of CILEx and may use the designatory letters ACILEx after their name.

When learners achieve the Level 6 Professional Higher Diploma in Law and Practice, they will become a Graduate member of CILEx and may use the designatory letters GCILEx after their name.

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"CILEx combines the studies in a classroom with the work experience that is always wanted by employers. That is why I felt it would be good to do the Graduate Fast-track Diploma."

CILEx Graduate Fast-track Diploma Student

"Perhaps the biggest advantage of CILEx is the experience you gain. Applying the law in your job is invaluable. Friends who opted to go through traditional training cannot get fee-earning jobs because they do not have the experience."

CILEx Graduate Fast-track Diploma Student

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STUDY UNITS

<table>
<thead>
<tr>
<th>Required</th>
<th>Option</th>
</tr>
</thead>
<tbody>
<tr>
<td>Client Care Skills 10</td>
<td></td>
</tr>
<tr>
<td>Civil Litigation</td>
<td></td>
</tr>
<tr>
<td>The Practice of Company and Partnership Law</td>
<td>Option</td>
</tr>
<tr>
<td>Conveyancing</td>
<td>Option</td>
</tr>
<tr>
<td>Criminal Litigation</td>
<td>Option</td>
</tr>
<tr>
<td>The Practice of Employment Law</td>
<td>Option</td>
</tr>
<tr>
<td>The Practice of Family Law</td>
<td>Option</td>
</tr>
<tr>
<td>Probate Practice</td>
<td>Option</td>
</tr>
</tbody>
</table>

1. Graduate Diploma in Law
2. Graduated within the last seven years, although this is currently under review.
3. Including CILEx membership, all course fees and exemption fees.
4. CILEx sets task, assessed by the centre and quality assured by CILEx.
5. One of which must be linked to a law module studied as part of your qualifying degree.
QUALIFYING EMPLOYMENT

Once you have become a Graduate CILEx member (GCILEx) through completing the CILEx qualification at Level 6, the Graduate Fast-track Diploma or through obtaining an exemption with the LPC or BPTC, you will need to complete a period of Qualifying Employment to become a Chartered Legal Executive and achieve CILEx Fellowship.

Applications for Fellowship can be made by Graduate members of CILEx who:

• are currently in Qualifying Employment,
• have at least 3 years Qualifying Employment, of which at least 1 year has been served in the Graduate grade of membership; and
• have been in Qualifying Employment for 2 consecutive years immediately preceding the date of the application.

A person is in Qualifying Employment if they are employed either:

• by an authorised person in private practice;
• by an organisation where the employment is subject to the supervision of an authorised person;
• by an authorised person employed in duties of a legal nature by that organisation; and
• in either case are working for at least 20 hours per week in work wholly of a legal nature.

To qualify as a CILEx Fellow, applicants must also be able to demonstrate eight competencies against a range of needs.

For more information about Endorsed and Customised qualifications contact Laura Holland by email: lholland@cilex.org.uk or by phone: +44 (0)1234 845706.

FURTHER TRAINING OPTIONS

Endorsed and Customised Qualifications

CILEx supports and endorses bespoke and quality-assured training developed by employers within the legal sector, giving them valued recognition for in-house training programmes, and access to a recognised and respected professional body.

CILEx endorsement could help your company to:

• attract the best employees
• ensure the retention of skilled and motivated staff
• stand out from the competition
• benchmark your training and development programmes

For more information about Endorsed and Customised Qualifications contact Laura Holland by email: lholland@cilex.org.uk or by phone: +44 (0)1234 845706.

Advocacy Qualifications

Rights of Audience for Chartered Legal Executive Advocates are available in civil, family and criminal proceedings. Advocacy training is open to those employees who are either Graduate members or Fellows and who seek rights in the area in which they practise.

Single Subject Certificates

Each CILEx subject area can be studied individually and is ideal for developing higher level paralegals who need to enhance their skills. The range of CILEx subjects means that employers can match training to individual employees to meet business needs.

Independent Practice Rights

CILEx members are now able to apply for independent practice rights in a number of specialisms.

Chartered Legal Executives can become independent practitioners in the following areas: Litigation rights in Civil, Family and Criminal proceedings (with associated Advocacy rights) and Immigration.

All CILEx members and other legal professionals are eligible to apply for independent practice rights in Probate and Conveyancing.

CILEx members are also able to seek authorisation for their own businesses which can be set up without the supervision of a solicitor.

For further information about practice rights for CILEx members visit: www.cilex.org.uk

CILEx MEMBERSHIP

CILEx membership is a mark of credibility and accountability. It demonstrates to clients and employers your commitment to excellence, with the reassurance that all members are regulated independently, which means that you will stand apart from other non-regulated paralegals and be expected to uphold the CILEx Code of Conduct.

CILEx members receive the award-winning, monthly CILEx Journal magazine, which includes up-to-date information on events, legal news, a digest of recent court decisions, legal vacancies and much more. Members also have access to a broad range of discounted services.

Other membership benefits include:

• recognition via CILEx Annual Awards
• invitations to participate in government consultations
• invitations to take part in local branch events
• phone and email access to dedicated membership and qualifications team
• access to the CILEx Benevolent Fund
• access to LawCare, a free and confidential health advisory service
• weekly email bulletins
• online register of legal vacancies
• access to regular training webinars
• reduced rate to join Institute of Leadership and Management
• access to E-mentoring scheme
• invitation to attend annual graduation ceremony

MEMBERSHIP GRADINGS

Student member – for those wishing to enter the legal profession; those who have no relevant legal qualification; or those with less than three years work experience of a predominantly legal nature.

Affiliate member – for those with at least one CILEx level 3 unit qualification, or who have completed a relevant legal qualification at level 3, including A5 and A-Level Law, or gained at least three years’ work experience of a predominantly legal nature.

Associate member – for those who have completed their CILEx Level 3 Professional Diploma in Law and Practice, or who are graduates with a qualifying law degree including the Graduate Diploma in Law (GDL). Associate members are entitled to use the designatory letters ACILEx after their name.

Graduate member – for those who have completed their CILEx Level 6 Professional Higher Diploma in Law and Practice, the Graduate Fast-track Diploma, or who are Legal Practice Course (LPC) or Bar Professional Training Course (BPTC), formerly the Bar Vocational Course (BVC), graduates. Graduate members are entitled to use the designatory letters GCILEx after their name.

Fellow – for those who have successfully completed their period of Qualifying Employment following the CILEx Level 6 Higher Diploma in Law and Practice, the Graduate Fast-track Diploma or the LPC or BPTC. A CILEx Fellow is a qualified lawyer and they are entitled to use the term Chartered Legal Executive lawyer and use the designatory letters FCILEx after their name.

For further information about CILEx membership call 01234 845777 or email membership@cilex.org.uk

12 Upon achievement of the necessary membership grades.
“The huge advantage of the CILEx route is having several years’ quality and relevant work experience, which set me apart from my peers who studied law at university.”
CILEx Fellow

“My firm recommended that I pursue the CILEx route to becoming a lawyer by completing the Graduate Fast-track Diploma. I only wish the CILEx route was recommended to me sooner!”
CILEx Graduate Member

“The CILEx route is progressive, giving a student a sense of development and reward. I am able to study in my own time and at my own pace.”
CILEx Associate Member

“I love the fact that I’m working and learning at the same time. Being able to put what I’m learning in practise is amazing as it reinforces my knowledge.”
CILEx Student Member

For further information about CILEx qualifications contact:

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