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Shared Services
Partnership
Legal and Risk Services

Ms Lynne Squires
Business Development Officer
The Chartered Institute of Legal Executives
Kempston Manor
Kempston
Bedford MK42 7AB

Ffôn/Phone: 02920 903700

Ebost/Email:

Eich cyf/Your ref:

Ein cyf/Our ref:

Dyddiad/Date: 11 September 2015

Dear Ms Squires

CILEX LEVEL 3 DIPLOMA IN LAW AND LEGAL SKILLS (6017248/4)

As the in-house NHS Legal Service in Wales we employ a number of paralegal staff and support staff whose role is important to the different areas of the business. We can confirm that the above qualification offered to those aged 16+ would give young people a significant advantage in applying for a paralegal job role or applying for an apprenticeship. The qualification includes important skills and knowledge required for paralegal work and would be a good indicator of a candidate's suitability for progression to fee earning work, specific legal roles and paralegal/legal executives. We would consider this qualification as a desirable quality within the recruitment process and as such would look favourably on applications from those who have achieved this qualification.

We would support this qualification for inclusion in the DfE Performance Tables for level 3 qualifications.

We confirm that we consent to our name and logo appearing on the DfE and CILEx websites.

Yours sincerely

ANNE-LOUISE FERGUSON
SOLICITOR
LEGAL & RISK SERVICES

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