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**Private & Confidential**

**Tuesday, 15 September 2015 15**

To whom it may concern

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**CILEX LEVEL 3 DIPLOMA IN LAW AND LEGAL SKILLS**

As local government employer with a large legal team including paralegal staff whose role is important to the different areas of the business we can confirm that the above qualification offered to those aged 16+ would give young people a significant advantage in applying for a paralegal job role or applying for an apprenticeship. The qualification includes important skills and knowledge required for paralegal work and would provide progression opportunities for our Legal Assistant roles. We would therefore look favourably on applications from those who have achieved this qualification.

We would support this qualification for inclusion in the DfE Performance Tables for level 3 qualifications.

We confirm that we consent to our name and logo appearing on the DfE and CILEx websites.

Yours sincerely

A handwritten signature in black ink, appearing to be 'Elizabeth Flegg', written over a horizontal line.

Elizabeth Flegg  
Employment & Skills Consultant